*[date]*

**Via CMRRR # \_\_\_\_\_\_\_\_\_\_**

*[RECIPIENT’S NAME]*

*[STREET ADDRESS]*

*[CITY], [STATE] [ZIP]*

 Re: Cease and desist letter concerning ongoing bullying and harassment

Dear *[parent(s) or guardian(s)]*:

We believe your child, *[name of bully]*,has engaged in bullying and/or cyberbullying against our child, *[name of target]*.

*[Elaborate on specific instances of bullying committed by bully against targeted child].*

You, individually and as guardian of your child, are directed to – and to instruct your child to – CEASE AND DESIST ALL BULLYING AND CYBERBULLYING OF [*targeted child*]. We further demand that your child not incite or encourage any other child to bully or cyberbully [*targeted child]*.

“Bullying” is broadly defined as a single significant act or a pattern of acts by one or more students directed at another student that exploits an imbalance of power. Tex. Edu. Code § 37.0832(a)(1). “Cyberbullying” means bullying that is done through the use of any electronic communication device, including through the use of a cellular or other type of telephone, a computer, a camera, electronic mail, instant messaging, text messaging, social media applications, an Internet website, or any other Internet-based communication tool. Tex. Edu. Code § 37.0832(a)(2).

Under Texas’ David’s Law, it is unlawful to harass another by bullying and/or cyberbullying. Violations include, but are not limited to, a single significant act or a pattern of acts by one or more students directed at another student that exploits an imbalance of power and involves engaging in written or verbal expression, expression through electronic means, or violating physical conduct, and that has the effect or will have the effect of physically harming a student, damaging a student’s property, or placing a student in reasonable fear of harm to the student’s person or of damage to the student’s property; is sufficiently severe, persistent, or pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student; materially and substantially disrupts the educational process or the orderly operation of a classroom or school; infringes on the rights of the victim at school.

Please discuss this letter maturely with your child and ensure your child understands the importance of stopping the bullying. You should discuss the harmful and lasting effects of bullying. The digital footprints left by social media commentary are permanent and frequently stored by web crawlers. They are used by many to assess a person’s online character. Employers, colleges, and scholarship committees are now commonly reviewing online behavior and routinely pass by those that do not measure up. Additionally, bullying can lead to physical harm, including self-harm, to the targeted child.

We hope you will comply with this cease and desist demand, **but we will likely be forced to file a lawsuit for injunctive relief should you fail to comply**.

Sincerely,

 *[signature block]*